

Rotherham Opportunities College is an independent specialist college for young people with learning difficulties and autism. The college offers students a wide variety of programmes that are tailored to meet individual needs. We are looking to employ a safeguarding manager.

JOB DESCRIPTION

Post Title: Safeguarding manager

Working hours: 8.30 - 4.30pm in college

37 hours per week **Term Time plus 3 weeks**

Grade: Band H (Spinal Point 24 - £31,099 - £33,820, full time equivalent)

The post will involve working across the two college sites as well as potentially accompanying students on trips in the community.

Duties and Responsibilities:

- Be the designated safeguarding lead (DSL) for the college.
- Utilise significant experience of safeguarding best practice to develop and implement safeguarding strategy and framework, ensuring that outcomes are tracked and measured in order to demonstrate impact and compliance.
- Act as the owner of the college's Safeguarding Policy and Prevent Policy and procedures, ensuring that they are regularly reviewed and updated in order to reflect statutory requirements and best practice.
- Ensure that all team members are aware of their safeguarding responsibilities, as defined in their job descriptions.
- Ensure as a priority that Safeguarding standards are maintained by all colleagues and appropriate action is taken in relation to any concerns.
- Develop and implement an effective and accessible safeguarding curriculum for students at the college.
- Oversee all risk assessments and provide advice and guidance to staff in relation to effective risk management plans.
- Provide advice and consultation in respect of allegations against staff, in liaison with the LADO and local authority Adult Safeguarding Team.
- Liaise with outside agencies and statutory bodies in relation to safeguarding matters, including health visitors and police officers, social services, schools, courts, support workers from other agencies.
- Demonstrate effective leadership to ensure that safeguarding best practice is embedded at Rotherham Opportunities College, and constructively challenge and provide guidance where improvements are required.
- Put in place annual safeguarding training plans to ensure that staff are equipped to meet identified needs. Maintain up to date training records for all team members and ensure everyone is trained to the same standards. Deliver safeguarding training and ensure learning is fully embedded.
- Provide external work placement providers and host businesses with safeguard training.
- Represent Rotherham Opportunities College as appropriate at external meetings as required.
- Identify and disseminate proven safeguarding practice, through effective collaboration.
- Promote a positive culture of safeguarding throughout the college sites, where staff, students, volunteers, external providers, and visitors feel confident in identifying and raising any concerns they have.
- Support and train host businesses, who offer supported internships and work experience to ROC students, in safeguarding matters.

The college is committed to safeguarding and promoting the welfare of children, young people and adults at risk and expects all staff and volunteers to share this commitment.

The successful candidate will:

- Have significant proven specialist practitioner experience of working as a safeguarding officer/lead.

- Have experience of implementing and improving safeguarding policies and procedures
- Have experience of working within education.
- Understand the safeguarding challenges experienced by young people who have SEND.
- A commitment to safeguarding and promoting the welfare of children, young people and/or adults at risk.
- Be willing to undertake all required trainings and undergo an enhanced DBS check.

Closing date for applications is Friday 26th May 2023 at 5pm.